



703 S. Glover Ave. Urbana, IL 61802

email support@jmktdis.com

Daytime Phone (217) 384-8891 After Hours: (217) 390-8891 FAX (815) 301-8327

# J-Estimate

## Automatic Estimate Tracking for Continuity of Salesperson and Customer Order Processing

#### 1. Automated estimate follow-up

- to 'ask' for the sale – email, text, phone

#### 2. Automated 'sales person trigger'

- for next time vehicle is serviced at any of your locations to remind the salesperson of the pending estimate and to ask for the sale
- 3. Automated full/partial **recovery** and order creation (with updated selling price) based on the original estimate items
- 4. Automated **tie-in** 
  - To J-Match and J-Schedule based on user access to dealer's company web site

## **Table Of Contents**

	<u>Title</u>	Page
I.	Create a new estimate	4
II.	Convert existing work order items into a new estimate order	5
III.	Recover unused estimate order items into a new work order	15
IV.	Save an estimate order	20

## Appendix:

Option activation from O/E option 28	FC	record21
--------------------------------------	----	----------

## I. Create a new estimate order

A. O/E option **2** 

**E** Enter

Follow screen prompts

B. If in a **work** order can use **'I'** screen option **8S** 

Switch from **work** order to **estimate** order

## II. System Conversion Of "Work Order Lines" To A New or Existing Estimate Order

#### Screen 1

From any Work Order, when on the I screen

Select the option to **delete** (3) to display the screen below.

1 TEST 2 PTR10L 3 &:INSP 4 > 5 > 6 > 7 > 8 > 9 > 10 >	ECTION PK ICTION PK	Description  LIFETIME ROTATE DINT COURTESY INSPECTION WIPERS REPLACE CHECK ENG LIGHT ON LIGHTS	REPLACED FILLED REPLACED FEPLACED REPLACED	501 1.00 0.00 0.00	Ext \$ 0.00 0.00 0.00
Deletio	n entry: 1-2E	REAR BRAKES-DRUM/ROTOR (3.# -	<pre>REPLACE quick delet</pre>	e, line#	entry)

Enter the desired **line number** followed by an uppercase **E** 

to **move** that item from the **work order** onto an **estimate** 

i.e. to move line **1** from this work order on to an estimate, enter **1E** 

After selecting a line to be deleted, the system will prompt **Y**/**N** to re-sequence the remaining lines.

```
Resequence the remaining line items (Y/N) ? N
Next screen prompts option to SAVE deleted items to an ESTIMATE
```

#### Screen 2

OFC D2/11/ /0: ST TEST	OC.: MEN DTT Sp:JMK Cp:JMK Ip: 07 CHEVY AVALANCHE VIN: 3GNEC16T41G204731	A/R.: 99-MEN FET: Y TxCod: I5
	ADD DELETED ITEMS TO ESTIMATE	
Add 2 deleted ite	ms total: \$1.00 to estimate	
	na) Comunita	
# Add1110 1) > 2) >	nal Comments	
3) SalesPerson: J	MK - JIM	
5) Estimate:		
	add to ENTER only to keep NEW	
Pending estimate to	aud to, ENTER ONLY to keep NEW	

Options:

- 1. Creating the **new** estimate order or adding to an **existing** estimate order
- 2. Editing
  - Fields 1 & 2 Comment Lines added to new estimate
  - Field 3 Salesperson Assignment to the new estimate

#### Screen 3



After entry selection, system will:

- 1. Ask for actual **Cancel** or **Create** of the estimate order
- 2. Display the **estimate order ID** to be effected.

#### Screen 4



System will verify final action to user



System will add **comments** documenting

- 1. Moved item from this work order to the selected estimate order
- 2. The target Estimate Order used.
  - This order will also have a comment line referencing the original work order as the **source** of the items added.

## Sample of Created Estimate

oe053.run - 'I' S SSI D27118 EST P/O: TEST TEST	<u>creen - Item</u> Loc.: MEN	s Dft Sp:JM 07 CHEVY VIN: 3GNE	K Cp:JMK Ip: AVALANCHE C16T41G204731	- A/ FE Tx	/c R.: T: Cod:	<u>lsk0/015</u> 99-MEN Y I5	077
L# Part id 1 TEST 2 PTR10L 3 4 5 6 7 8 9 10 11	De TEST FREE LIFETI	scription ME ROTATE		1	B/0 1 1	Sell 1.00 0.00	Ext \$ 1.00t 0.00
Opt: <u>All Options</u> E20 - process Ord	<mark>'L#</mark> '   1 - 2 - 3 - er 4 -	Edits ADD CHANGE DELETE Next Pg	Searche DI or // or / -item f F=ABC -item o 7- VOID Order X- save & exi	istory istory or desi	y 6 c \$ er	tm SubT: Add/Disc 5.500%Tx 5.5	1.00 0.07 <u>1.07</u> <u>1.07</u>

This estimate has the same customer and vehicle information as the original work order.

**Comment** Screen for the new estimate



This comment screen documents the **source** work order for the items on the I screen.

When the source work order is finalized, system will also allow you to finalize this estimate

Based on vehicle and customer, this order is created or accessed for this Account History, Customer ID, and Vehicle ID regardless of store location, system will advise salesperson of **unused** 'estimates' to discuss with customer when

- 1. New work order create
- 2. Other searches for the customer and vehicle.

Sales person can optionally review and recover to the current work order.

Nm: TEST TEST Y/Mm: 2007 CHEVY AVALANCHE/LS CREW A/H.: 001DX3 VhS#: 0001v	Ord:	D27120
This customer and vehicle has		
5 'unused' estimates from 11/16/	12 to 03/22/1	7
0 'open' estimates		
Review now Y/N?		
Or enter M to mark ALL as USED		

System will also show unused estimate from VU screen option

Tracking on VU Screen - 'UNUSED' estimates

Y/ # 1 2 3	Mm: 2007 Date 03/22/17 11/28/16 02/05/16	CHEVY AVALA Inv/Est Loc D27118 MEN D19918 MEN D06761 MEN	NCHE/LS CREW Mileage 0 T 0 132.597	Prod LPL +++	Unt: uct 'Types'	
45	02/05/16 11/16/12	D06766 MEN N47805 MOR	0	Veh:	2001 CHEVY	( SUBURBAN
		no	'OPEN' ESTI	MATE orders		

This screen will show un-fulfilled (or open) estimates for this customer allowing you to build upon past experience.

#### **Options:**

- # Line number entry to select that Invoice/Estimate
- R# Reclaim selected Invoice or Estimate
- M Mark all Invoices/Estimates as 'USED'

Showing Reclaim screen example:

There will be two setup screens

1. Defines **which** items to use

3.run - 'V' Sci	reen			/dsk0	0/015077	
: 001DX3 VhS#: 1: TEST TEST 1: 2007 CHEVY AV	0001v 'UNUSED	' Saved Estin	nates Lic: <b>12345</b> Unt:	Ord	d: D2 Clr: WH	2712 HITE
118 Loc: MEN	Date: 03/22/17	Tot: <b>\$1.07</b>	Pft: <b>\$1</b>	L.07	Itms:	2
Item coun	t=> 'non-file'.:	0 labor.:	1 regular.	: 1		
nter Item Sele	ction option.: A					
Options:	ction option.: A					
Options:	ction option.: A	ginal order'	s items			
Enter Item Selev Options: A - copy S - Selev	ction option.: A y ALL of the orig ect on an item-by	ginal order': y-item basis	s items			
Options: A - copy S - Sel ##### - copy	ction option.: A y ALL of the orig ect on an item-by y only that spec	ginal order' y-item basis ific item id	items			r.

2. Defines **sell price** to use

ø



## Non file items will ask on reuse of original estimate cost of good sold value

Labor items will confirm flat rate entry.

## III. Recovery of unused Estimate order items to a new work order.

<u>oe053.run - 'I' So</u> Ord D27120 P/O: TEST TEST	<u>creen - Items</u> Loc.: MEN Dft Sp:JMK Cp:JMK Ip:JMk 07 CHEVY AVALANCHE VIN: 3GNEC16T41G204731	/dsk0/015077 CAPS ( A/R.: 99-MEN FET: Y TxCod: I5
L# Part id → TEST 2 PTR10L 3 4 5 6 7 8 9 10 11	Description TEST FREE LIFETIME ROTATE	Ot         B/O         Sell         Ext \$           1         1         1.00         0.00t           1         0         0.00         0.00t
Edit: LINE 1: 21-Part   26-Sel 22-Desc   27-Disc 23-COGS   28-Disc 24-Qty   29-FET 25-B/0   30-Tax <sup>2</sup>	Mfg I: 32-DOT 33-Sals/P % 34-Inst/P SC\$= 0.00 uPft: sC\$= 0.00 uCst: avil: 0 FET: cmmt: 0 %Pft: 1	Itm SubT: Add/Disc 6.500%Tx 1.00 0.00 0.00 0.00 0.00 100.0% W/O B/O\$: 0.00 1.07

#### On item selection:

#### Line item shown on new work order

oe053.run - 'I' Sc Est B0078V EST P/O ROB'S LOC #1	reen - 'estimate orde Loc.: BLM Dft Sp:JM 07 FORD vin: NOT	er' IK Cp:??? Ip: ESCAPE AVAILABLE	- A/R FET TxC	/dsk0/0 99-BLM : Y od: IB	10013 CAPS
L# Part id 1 ROBTEST1 2 JRWS15/5/216BBT 3 > 4 ROBTEST1 5 6 7 8 9 0 1	Description ROB'S MF CODE #4 215/60R15 B BRIDGESTO BLIZZAK ROB'S MF CODE #4	ONE RADIAL	<b>Qt</b> 1 2	BO 591 1 99.5 2 80.0 1 99.5	Ext <u>99.50t</u> 99.50t 160.00t 0 99.50t
Opt: <u>All Options</u> See screen: VC	'L#' Edits 1 - ADD 2 - CHANGE 3 - DELETE	Searche DI or // or / -item h F=ABC -item o H-Screen id X- EXIT Orde	s xxx istory or desc list r	Itm Sub Add/Di 7.000% SubTOT \$\$ Recv NetDUE	T: 359.00 s: 17.94 Tx 26.39 d: 403.33 d: \$ 403.33

System will **add comments** documenting moved item to this work order from the selected estimate

oe053.run - 'C' Screen - 'estimate order' comments	/dsk0/010013 CAPS
Lines 1-6 print BOTH on the final ESTIMATE and 1)	the WORK ORDER
2)	
3)	
5)	
6) Lines 7-18 print ONLY on the WORK ORDER	
7) 02/10/15 4:46p 2 added from B0078S BLM tot: \$25	59.50
8) 02/11/15 1:42p 1 added from B0078R BLM tot: \$99	9.50
10)	
11)	
13)	
14)	
16)	
17)	
18) Enter an exact comment, or search path:	se DOUBLE entry leadoff, for
=ABC - search by Comment CODE	FULL SCREEN search list
\ABC - search by Comment TEXT	
	CISINETALE ES. BOUTOV

B. From 'VS' screen can use **R**# to '**Reclaim**' an estimate back to an order



Lines 8 and 15 are shown as **ESTIMATES** by **reduced** intensity display as shown above.

First screen of RECLAIM process



#### Second screen of RECLAIM process

/H.: 003BZW V/ nm: ROB'S LOC /Mm: 2007 FOR	SECEN S#: 0001^ Vehi #1 D ESCAPE/XLS SPOR	cle SPECIFIC Info L <sup>.</sup> RT UTILITY	rmation ic: 111222 IL Unt:	Ord: B00806 Clr: SI	EST LVER
RECLAIM: ITEM	Selection Date: //	Tot: <b>\$0.00</b>	Pft: <b>\$0.00</b>	Itms:	0
Assign <b>sell p</b> r	rice for all item	ns added based on:			
Assign <b>sell p</b> r	rice for all item	ns added based on:			
Assign <b>sell p</b> r	rice for all item	ns added based on:			
Assign sell pr Options:	rice for all item	15 added based on:			
Assign <b>sell p</b> r Options: Y - reus	vice for all item	ns added based on: price			
Assign sell pr Options: Y - reus N - ask	<b>vice</b> for <b>all</b> item se <b>original</b> sell for sell price f	ns added based on: price For all items			

#### IV. Save an estimate order

Process with O/E "E" screen option 20

Able to view on customer vehicle for service history and later recover as needed.

## Appendix:

## **Option Activation:**

## O/E option 28 FC record

	(0) Location:
	SO LOCATION:
1) Enable access to JMK Library: Yes 2) Enable LS screen Yes	Enable ESP Apps
<ol> <li>Track deleted items to estimat: Yes</li> <li>Enable J-DOC</li></ol>	8) O/E opt #29 (OEO38): Yes